

**PROFESSIONAL STAFF REAPPOINTMENT CALENDAR  
FIRST & SECOND YEAR FULL-TIME, AND PART-TIME REAPPOINTMENT**

**NOTIFICATION DATE FOR NON-REAPPOINTMENT: MAY 30, 2021**

NO LATER THAN	
March 1, 2021	Submission of reappointment recommendations to Provost and Senior Vice President or Division Vice President by appropriate Dean or Director.
March 15, 2021	Submission of recommendations to President by Provost and Senior Vice President or appropriate Vice Presidents.
April 1, 2021	President notifies candidates for reappointment of his reappointment recommendations to Board of Trustees.
April 15, 2021	Last day for appellants to request personal interview with President.
April 30, 2021	President notifies appellants of outcome of appeal.
May 14, 2021	Last day for appellants to submit in writing to Board of Trustees new evidence or information or argumentation to support claim of inadequate consideration.
May 30, 2021	Last date (per Union Agreement) for notification of non-reappointment for PT, first and second year reappointment.

A candidate who receives a negative recommendation from a supervisor may request an interview with the next level supervisor to address the record.

Note: When a contractual or legal deadline falls on a weekend or holiday, the deadline becomes the following business day.